

## ST ANDREW'S SAFEGUARDING RISK ASSESSMENT – September 2021

Activities assessed: **Junior Church, Shake, TMM, Toddler Group, N:ergize, Woodland Worship**

Please also refer to our Safer Recruitment 2021 policy, our Safeguarding of Children and Vulnerable Adults policy 2021, our Code of Practice 2021, our Video Conferencing Risk Assessment 2021 and our Social Media Policy 2021.

For off-site activities please refer to our Code of Practice 2021.

ACTIVITY	POTENTIAL RISK TO <b>CHILDREN &amp; VULNERABLE ADULTS</b>	LEVEL OF RISK H=high M=medium L=low	SAFEGUARDING MEASURES OPERATING TO MINIMISE RISK	ADDITIONAL MEASURES TO CONSIDER
All those listed	Abuse of a child or vulnerable adult	M	<ul style="list-style-type: none"> <li>• Safer Recruitment procedures in place</li> <li>• All helpers to have a DBS check (renewed every 3 years)</li> <li>• Minimum of two helpers with children and vulnerable adults at all times</li> </ul>	All relevant safeguarding training completed

ACTIVITY	POTENTIAL RISK TO <b>ACTIVITY LEADERS AND HELPERS</b>	LEVEL OF RISK H=high M=medium L=low	SAFEGUARDING MEASURES OPERATING TO MINIMISE RISK	ADDITIONAL MEASURES TO CONSIDER
All those listed	Allegation of abuse against Leader / Helper	M	<ul style="list-style-type: none"> <li>• Minimum of two helpers with children and vulnerable adults at all times</li> </ul>	All relevant safeguarding training completed

## ST ANDREW'S HEALTH AND SAFETY RISK ASSESSMENT - September 2021

Please also refer to our Church risk assessment which covers use of the Church, The St Andrew's Centre and the Church Yard.  
For N:energize please also refer to St Andrew's School Health and Safety policy and Risk Assessment.

ACTIVITY	WHAT COULD CAUSE HARM?	LEVEL OF RISK H=high M=medium L=low	MEASURES IN OPERATION TO MINIMISE RISK	ADDITIONAL MEASURES IN PLACE
E:nergize (St Andrew's School)	<ul style="list-style-type: none"> <li>• Kitchen area and use of electrical equipment</li> <li>• Food allergies</li> <li>• Slips, trips, bumps, falls, scrapes etc during sporting activities</li> <li>• Use of school PE apparatus – falls, fingers jamming when setting up or taking down</li> </ul>	<p style="text-align: center;">M</p> <p style="text-align: center;">M</p> <p style="text-align: center;">M</p> <p style="text-align: center;">M</p>	<ul style="list-style-type: none"> <li>• Children to stay out of kitchen area. Only adults to use electrical equipment</li> <li>• Ensure recorded on registration form</li> <li>• Verbal instruction. First aid kit and First Aider (Tracy Plumpton) present. Call for additional support if required.</li> <li>• Parental / adult supervision, verbal instructions</li> </ul>	
N:energize (St Andrew's School)	<ul style="list-style-type: none"> <li>• Spread of corona virus</li> </ul>		<ul style="list-style-type: none"> <li>• Ensure area is well ventilated with windows open</li> </ul>	

			<ul style="list-style-type: none"> <li>• Have hand sanitiser readily available and encourage it's use</li> <li>• Masks will be encouraged in areas where children and adults gather closely together.</li> </ul>	
JUNIOR CHURCH	<ul style="list-style-type: none"> <li>• Lit candle</li> <li>• Cushions on floor</li> <li>• Toys on floor</li> <li>• Playing in garden area</li> <li>• Wearing of choir robes, tripping on stairs to John Somersgill room</li> </ul>	<p>M</p> <p>M</p> <p>M</p> <p>M</p> <p>M</p>	<ul style="list-style-type: none"> <li>• Candle is extinguished at the end of each session</li> <li>• Cleared away when not in use</li> <li>• Cleared away when not in use</li> <li>• Keep shed locked, clear away any play equipment when not in use</li> <li>• Advise removal of robes</li> </ul>	<ul style="list-style-type: none"> <li>• Ensure all activities are age appropriate</li> <li>• Ensure enough adult supervision for all activities</li> <li>• Parents responsible for their child when session has finished</li> </ul>
JUNIOR CHURCH (Following Covid-19 Guidelines)	<ul style="list-style-type: none"> <li>• Spread of corona virus</li> </ul>	H	<ul style="list-style-type: none"> <li>• Masks will be encouraged in areas where children and adults gather closely together.</li> <li>• Children asked to bring their own rucksack containing snack, drink and basic craft kit</li> <li>• Ensure area is well ventilated with windows and / or doors open where possible</li> </ul>	<ul style="list-style-type: none"> <li>• Prior to Junior Church recommending all parents will be sent information clearly outlining the safety measures that will be in place and the procedures that will need to be followed</li> </ul>

			<ul style="list-style-type: none"> <li>• Have hand sanitiser readily available and encourage it's use</li> </ul>	
SHAKE	<ul style="list-style-type: none"> <li>• Kitchen area and use of electrical equipment</li> <li>• Food allergies</li> </ul>	L M	<ul style="list-style-type: none"> <li>• Children to stay out of kitchen. Only adults to use electrical equipment.</li> <li>• Note on registration form</li> </ul>	<ul style="list-style-type: none"> <li>• Ensure all activities are age appropriate</li> <li>• Ensure enough adult supervision for all activities</li> </ul>
SHAKE	<ul style="list-style-type: none"> <li>• Spread of corona virus</li> </ul>		<ul style="list-style-type: none"> <li>• Ensure area is well ventilated with windows and / or doors open where possible</li> <li>• Have hand sanitiser readily available and encourage it's use</li> <li>• Mugs to be washed in the dishwasher</li> </ul>	
TMM	<ul style="list-style-type: none"> <li>• Kitchen area and use of electrical equipment</li> <li>• Food allergies</li> </ul>	L	<ul style="list-style-type: none"> <li>• Young people to stay out of kitchen. Only adults to use electrical equipment.</li> <li>• Note on registration form</li> </ul>	<ul style="list-style-type: none"> <li>• Ensure enough adult supervision</li> </ul>
TMM	<ul style="list-style-type: none"> <li>• Spread of corona virus</li> </ul>	H	<ul style="list-style-type: none"> <li>• Ensure area is well ventilated with windows and / or doors open where possible</li> </ul>	

			<ul style="list-style-type: none"> <li>• Have hand sanitiser readily available and encourage it's use</li> <li>• Mugs to be washed in the dishwasher</li> </ul>	
TODDLER GROUP (St Andrew's Centre)	<ul style="list-style-type: none"> <li>• Toys on floor</li> <li>• Playing in garden area</li>   <li>• Paint and craft accessories</li> </ul>	M M  M	<ul style="list-style-type: none"> <li>• Cleared away when not in use</li> <li>• Keep shed locked, clear away any play equipment when not in use</li> <li>• Cleared away when not in use, ensure sufficient adult supervision</li> </ul>	<ul style="list-style-type: none"> <li>• Parents responsible for their child during session</li> <li>• Ensure all activities are age appropriate</li> <li>• Ensure enough adult supervision for all activities</li> </ul>
TODDLER GROUP (St Andrew's Centre)	<ul style="list-style-type: none"> <li>• Spread of corona virus</li> </ul>	H	<ul style="list-style-type: none"> <li>• Keep room well ventilated with windows open</li> <li>• Encourage parents to use hand sanitiser</li> <li>• Masks will be encouraged when parents moving around</li> <li>• Numbers limited to 25 toddlers</li> <li>• Mugs to be washed in the dishwasher</li> <li>• Outside as much as possible</li> <li>• Toys that are easy to clean</li> </ul>	

Woodland Worship and TMM Campfire – non-Covid risks

<b>Hazard</b>	<b>Who may be harmed? How?</b>	<b>Short Term Action</b>	<b>Long Term Action</b>	<b>Level of Risk</b>
Low branch	Anyone. Head injury (bump)	Verbal instruction. Pre-site check before each session.	Monitor, review and mark out of bounds if needed.	(3) Low
Stinging nettles	Anyone. Skin contact with nettles.	Verbal instruction and ensure all children and staff wear all correct outdoor clothing and footwear. Mark areas out of bounds if needed.	Monitor, review and mark out of bounds if needed.	(3) Low
Insect bites/stings (wasps, bees etc.)	Anyone can be stung. Allergic reactions may occur if allergic.	Carry first aid kit*. Ensure that those with allergies have appropriate supplies eg EpiPen.	Monitor, review and mark out of bounds if needed.	(3) Low
Fire	All. Burn, scald (minor, severe, full depth).	Verbal Instruction. Parental supervision (Woodland Worship).	Monitor and review.	(3) Low
Uneven ground	All. Grazes, bumps etc.	Verbal instruction.	Monitor, review and mark out of bounds if needed.	(3) Low
Logs to climb	All. Falls resulting in grazes, bruises, broken bones, head injury.	Verbal instruction. Carry first aid kit*. Call for additional support if required.	Monitor, review and mark out of bounds if needed.	(2) Medium
Climbing Frames	All. Falls resulting in grazes, bruises, broken bones, head injury.	Verbal instruction. Carry first aid kit*. Call for additional support if required.	Monitor, review and mark out of bounds if needed.	(2) Medium

\*First Aider present – Tracy Plumpton